



**JOIN OUR TEAM  
NOW!**

**WE ARE HIRING**

**APPLY NOW!**

## **About Automate Business (Zillion Analytics Pvt. Ltd)**

Founded in 2016, **Automate Business** (a division of Zillion Analytics Pvt. Ltd.) is a fast-growing IT company based in Gurgaon, India. We specialize in **Business Automation Apps** that help organizations streamline operations, improve productivity, and scale efficiently.

Our flagship SaaS solutions – **Automate Team** (Task & Workflow Management) and **Automate Sales** (CRM & Sales Automation) – are trusted by numerous small and medium businesses for their **ease of use, flexibility, and efficiency**.

At Automate Business, we don't just build software – we empower businesses to work smarter, save time, and achieve more.

### **Why Work With Us?**

- **Innovative Culture:** Be part of a team that thrives on creativity and fresh ideas. Your voice will be heard, and your contributions will shape the future of work automation.
- **Growth Opportunities:** From structured learning to real-world challenges, we support your professional and personal development every step of the way.
- **Impactful Work:** Join a company that is making a real difference in the MSME sector, helping businesses scale using technology. You'll work on meaningful projects that create lasting impact.

### **Office Details:**

- **Location:** 1003, Emaar Colonade, Sector 66, Gurgaon
- **Working Days:** 5 days (may vary depending on business requirements)
- **Shift Timings:** 10 AM – 7 PM
- **Website:** [www.automatebusiness.com](http://www.automatebusiness.com)

# Job Description – Video Editing Executive

**Company:** Zillion Analytics Pvt. Ltd. (Automate Business)

**Location:** Gurugram (On-site), India

**Experience:** 1–3 Years

**Employment Type:** Full-time

**Working Days:** 5 Days (may vary depending on requirement)

**Shift Timings:** 10:00 AM – 7:00 PM

**Website:** [www.automatebusiness.com](http://www.automatebusiness.com)

**YouTube Channel:** <https://youtube.com/c/Kewalkishan/>

## Role Overview

We are looking for a **Video Editor** with a strong creative eye and execution ability to produce **engaging, high-quality video content** across digital platforms.

The ideal candidate should be comfortable working in a **fast-paced environment**, managing multiple projects, and delivering content that aligns with **brand storytelling and performance goals**.

## Key Responsibilities

- Edit and produce **high-quality videos** for social media, marketing campaigns, and branding
- Collaborate with the **marketing and content teams** to understand creative briefs
- Add **motion graphics, transitions, sound effects, and visual enhancements**
- Ensure **timely delivery** while maintaining high-quality standards
- Manage **multiple projects simultaneously** and adapt to changing priorities
- Maintain **consistency in brand tone, style, and visual storytelling**
- Optimize videos for **different platforms (Instagram, YouTube, LinkedIn, etc.)**
- Stay updated with the **latest video trends, formats, and editing styles**

## Requirements

- 1–3 years of experience in **video editing/post-production**
- Strong proficiency in:
  - **Adobe Premiere Pro (preferred)**
  - **Adobe After Effects**
- Working knowledge of **Canva**

- Strong understanding of **video formats, pacing, storytelling, and audience engagement**
- Ability to work in a **fast-paced, deadline-driven environment**
- Good communication and coordination skills

## **Good to Have**

- Prior experience working with **marketing or creative agencies**
- Experience in editing **reels, ads, and performance marketing videos**
- Understanding of **social media trends and platform-specific content formats**

## **Mandatory Requirement**

Please share your **portfolio/showreel** showcasing your previous work along with your application.

## **Why Join Us**

- Opportunity to work on **diverse and high-impact projects**
- Collaborative and **growth-oriented work environment**
- Exposure to **fast-paced digital campaigns and real-time execution**
- Chance to **enhance both creative and strategic editing skills**